

**Member Major Projects Board
Action Log**

This log is intended to capture any questions within MMPB meetings that require more detailed response that cannot be answered within the meeting. It is not intended to duplicate aspects that are captured in the meeting minutes, but rather to provide a mechanism through which, officers can respond to MMPB members in between scheduled MMPB meetings. The log will be published with subsequent meeting papers, for information.

Ref	Raised by	Subject	Action	MMPB meeting	Update	Comment provided by	Completed	Date closed
11	Board	Overview of process and definition of projects	Request for overview of how projects move through the project oversight process, to include a definition of projects that MMPB will oversee	13.12.23	Update postponed due to work being undertaken by the Interim Director - Transformation. Update to be given at next MMPB meeting.	VAD		
14	Clr Beales	Proposed project management software	Update on progress requested	12.08.24	In progress: specification drafted, engagement with procurement started, frameworks reviewed, request for capital spend submitted. Consideration being given to cross-cutting systems that could also assist other teams.	VAD		